



COMMONWEALTH of VIRGINIA

Department of Health

Office of Licensure and Certification

M. Norman Oliver, MD, MA
State Health Commissioner

TTY 7-1-1 OR
1-800-828-1120

9960 Mayland Drive, Suite 401
Henrico, Virginia 23233-1485
Fax (804) 527-4502

5 September 2018

James D. Dahling, President and CEO
Children's Hospital of the King's Daughters
601 Children's Lane
Norfolk, Virginia 23507

RE: COPN Request No. VA-8410
Children's Hospital of the King's Daughters, Norfolk, Virginia
Planning District 20
Addition of CT Imaging Equipment

Dear Mr. Dahling:

This letter is to acknowledge the 4 September 2018 receipt of the letter of intent and enclose the material for your use in filing a certificate of public need (COPN) request for the above-referenced project.

When completing the enclosed application form, you may wish to consult our office, the Division of Certificate of Public Need (DCOPN), in accordance with Part V of the Virginia Medical Care Facilities Certificate of Public Need Rules and Regulations (Regulations).

The Code of Virginia prescribes eight required considerations that provide criteria for the review of COPN applications and Section 32.1-102.3.A of the Code of Virginia requires that COPN decisions "shall be consistent with the most recent applicable provisions" of the State Medical Facilities Plan (SMFP). As a COPN applicant please take note of the SMFP and the eight required considerations and prepare your application accordingly.

The Regulations, the SMFP and the eight required considerations at § 32.1-102.3.B of the Code of Virginia can be found at the following internet addresses respectively.

<https://law.lis.virginia.gov/admincode/title12/agency5/chapter220/section220/>

<https://law.lis.virginia.gov/admincode/title12/agency5/chapter220/section230/>

<https://law.lis.virginia.gov/vacode/title32.1/chapter4/>

DIRECTOR
(804) 367-2102

ACUTE CARE
(804) 367-2104

COPN
(804) 367-2126

VDH VIRGINIA
DEPARTMENT
OF HEALTH
Protecting You and Your Environment
www.vdh.virginia.gov

COMPLAINTS
1-800-955-1819

LONG TERM CARE
(804) 367-2100

When filing the application, please submit two signed copies to my attention at the following address:

Virginia Department of Health
Division of Certificate of Public Need
9960 Mayland Drive – Suite 401
Richmond, Virginia 23233

The Code of Virginia at § 32.1-102.6 requires applications to be transmitted to the DCOPN electronically on compact disk data storage media or email to COPN@VDH.Virginia.Gov, by certified mail or a delivery service, return receipt requested, or by hand, with signed receipt to be provided.

The DCOPN will conduct a preliminary review of the signed application upon receipt to determine its completeness. In accordance with 12 VAC 5-220-290 B, no application will be deemed to be complete for review until the required application fee is paid. The fee schedule is one percent of the proposed expenditure for the project, but no less than \$1,000 and no more than \$20,000. The next review cycle that is available for this project category is scheduled as follows:

BATCH GROUP D/G

Deadline for Submission of Application	October 1, 2018
Deadline for Submission of Any Additional Information Required to Complete Application	November 5, 2018
First Day of Review Cycle	November 12, 2018
Deadline for Completion of DCOPN Review	January 22, 2019
Deadline for Commissioner's Decision (assuming there is no need for an Informal Fact-Finding Conference)	March 11, 2019

Should you have any questions or need further clarification about this review process, please feel free to contact Piero Mannino, the Division of Certificate of Public Need Supervisor, at (804) 367-2137 or by email at Piero.Mannino@VDH.Virginia.Gov.

Sincerely,



Erik Bodin, Director
Division of Certificate of Public Need



CHKD.org

Health System

601 Children's Lane
Norfolk, VA 23507

VA-8410

RECEIVED
SEP 04 2018
VDH/OLC

September 4, 2018

By Hand Delivery

M. Norman Oliver, MD, MA
State Health Commissioner
Virginia Department of Health
109 Governor Street, 13th Floor
Richmond, Virginia 23219

**Re: Children's Hospital of The King's Daughters
Letter of Intent
Addition of CT Equipment**

Dear Dr. Oliver:

I write to inform you that Children's Hospital of The King's Daughters ("CHKD") intends to submit a COPN application for the addition of one fixed CT unit on CHKD's campus, located at 601 Children's Lane, Norfolk, VA 23507, in Planning District 20.

Please forward the appropriate application materials to me. If you have any questions, please do not hesitate to contact me at (757) 668-7044.

Sincerely,

A handwritten signature in blue ink, appearing to read 'James D. Dahling'.

James D. Dahling
President, CEO
Children's Hospital of The King's Daughters

cc: Mr. Erik O. Bodin, III, Director, Division of Certificate of Public Need